

**Strong Cleaners**, a third-generation family-owned dry cleaning & laundry company, is hiring a full-time Front of House Representative for its Flagship Homewood location. Depending on outcomes and benchmarks, this can lead to a salary position as General Manager / Operations Manager by the end of the year.

**Estimated Schedule** Monday through Friday 8:30 am - 3:30 pm + Saturdays 10:30a-3:30p

**Pay:** \$13/hr 2-week training period; \$14/hr after training (30 day probation period); \$17/hr after probation period

**Objective:** To oversee the company's order intakes and pick-ups; quality control inspection on each item ready for packaging; assembling and packing orders to meet deadlines & delivery priorities.

**Vibe:** You will be the face of the company. We are looking for someone who is an outgoing and engaging self-starter, while also maintaining a level of empathy and humility when dealing with customers and co-workers. This job requires thinking quickly on your feet, problem-solving with staff for customers and commercial clients in a timely, efficient, and courteous manner; and staying focused under pressure while multi-tasking.

**Duties:**

- Opening and closing the store
- Maintain a safe and clean working environment
- Expediting items to make sure they are being processed based on priority for the day
- Inspect all items for quality control
- Filling tickets and packaging
- Folding wash and fold orders (possible washing and drying laundry loads)
- Customer service
- Waiting on customers
- Order data entry
- Tagging clothing items
- Racking and organizing orders
- Maintaining balanced daily cash register and reporting of register
- Answering phone
- Staying in close communication with dry cleaning plant and staff
- Calling customers daily

**Qualifications:**

- Minimum two years customer service experience in retail, hospitality or similar industries
- Excellent communication skills
- Organized and detail-oriented
- Some understanding of textiles and garment materials with a curiosity to learn more
- Comfortable with physical labor; ability to easily lift and carry at least 50 lbs.
- Comfortable with humid & high temperature environment
- Comfortable and experienced with POS software, registers, and computers

**Email your resume or pitch to [justin@strongfabriccare.com](mailto:justin@strongfabriccare.com)**