

**Strong II Dry Cleaners, LLC | 7620 Frankstown Ave. Pittsburgh, PA 15208 | 412.241.0637**

*If interested, please email resume and/or summary of qualifications (include at least 3 recent references) to [justin@strongfabriccare.com](mailto:justin@strongfabriccare.com)*

|                                 |   |
|---------------------------------|---|
| <b>Position</b>                 | Plant Manager Assistant & Presser   |
| <b>Start Date</b>               | ASAP  |
| <b>Compensation</b>             | \$10/hr first 2 weeks; \$14/hr after to 90 days; \$15/hr+ after 90 days depending on learning curve |
| <b>Annual review with raise</b> |   |
| <b>Schedule</b>                 | Monday through Friday 5:30am-12:30pm *estimated   |
| <b>Reports To</b>               | Plant Manager, Nate Bose  |
| <b>Direct Report</b>            | NA  |

**Objective:** To assist the plant manager in executing daily tasks related to producing quality dry cleaning & laundry service. This includes cleaning, spotting, and pressing.

**Daily Duties:**

- Help separate clothes into piles preparing them for cleaning
- Pre treat collar & cuffs of laundry shirts
- Process laundry shirts; follow instructions in regard to starch
- Touch up all laundry shirts that need it, according to company standards
- Press pants & tops
- Hang up dry cleaning items after they finish being cleaned; Make sure priority items are placed in order to be worked on first.
- Identify items that need to be spot treated
- Process wash and fold orders; including folding and packaging
- Clean dryer filters as needed throughout the day
- Sweep up plant floor and make sure working areas are clear of trash and spills

**Weekly Duties:**

- Fridays take out trash; sweep up back outside area
- Clean filters on Double Buck Shirt Press and Dry Cleaning Machine
- Clean cuff & collar press with EASY OFF
- Clean Shirt Press with EASY OFF

**Other Possible Duties:**

- Assist with equipment maintenance
- Assist with moving and loading equipment
- Assist with installing equipment

**Duties to Learn:**

- Turn on Boiler
  - Understand troubleshooting solutions
- Turn on Air Compressor
- Turn on Vacuum
- Turn on Water Tower
- Turn on Dry Cleaning Machine
- Press Custom/Hand Press Shirts
- Blow out blazers & outerwear on Suzzie
- Press tablecloths and linens
- Learn care instruction symbols
- Learn to press pants

- Learn to press shirts
- Learn to press tops

**Vibe & Character Traits:**

- On-Time
- Works efficiently (no random smoke or phone breaks)
- Team player
- Eager to learn
- Respects other's belongings
- Attention to detail
- Takes pride in their work

**Are you able to stand on your feet and move around for more than 5 hours?**

- Do you mind completing small tasks that may not be listed in the original job description?  
E.G. Sweeping the front sidewalk, cleaning the windows, etc.
- Are you able to handle uncomfortable hot/humid environments?